

Confirmation of Recurring Invoice Setup

Date: **[Insert Date]**

To: **[Recipient's Name]**

Company: **[Recipient's Company Name]**

Address: **[Recipient's Address]**

Dear [Recipient's Name],

We are pleased to confirm that your recurring invoice setup has been successfully established. Below are the details of your setup:

- **Invoice Amount:** [Insert Amount]
- **Frequency:** [Monthly/Weekly/Quarterly]
- **Next Invoice Date:** [Insert Date]
- **Payment Method:** [Insert Payment Method]

If you have any questions or require further assistance, please do not hesitate to contact us.

Thank you for your continued business!

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]