Invoice Batch for Project Completion

Date: [Insert Date]

To: [Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are pleased to inform you that the project titled "[Project Title]" has been completed. Attached to this letter, you will find the invoice batch for the final payment.

Details of the project completion:

- Project Start Date: [Start Date]
- Project Completion Date: [Completion Date]
- Total Amount Due: $[Amount]

Please review the attached invoices and proceed with payment at your earliest convenience. Should you have any questions, feel free to reach out to us at [Your Contact Information].

Thank you for your business!

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]

[Your Phone Number]

[Your Email Address]