

Duplicate Invoice Notification

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you that we have generated a duplicate invoice for your recent transaction with us.

Invoice Number: [Invoice Number]

Invoice Date: [Invoice Date]

Amount: [Invoice Amount]

If you have already processed this invoice, please disregard this notification. However, if you need any further information or clarification, do not hesitate to contact us.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]