

Invoice History Request

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request a copy of the invoice history for my records.

Please provide the invoices dated from [Start Date] to [End Date]. The details of my account are as follows:

- Account Name: [Your Name]
- Account Number: [Your Account Number]
- Email Address: [Your Email Address]

Thank you for your attention to this matter. I appreciate your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]