

# Invoice Style Preference Notification

Date: [Insert Date]

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you about your preferences regarding the invoice style for your account.

Please select one of the following invoice styles for your future bills:

- Traditional Format
- Modern Format
- Detailed Format

To make your selection, please reply to this email with your preferred option by [Insert Deadline]. If we do not receive your choice by this date, we will continue using the standard invoice format.

Thank you for your attention to this matter. We appreciate your business and look forward to continuing to serve you.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]