

# Invoice Configuration Options

Dear [Client Name],

We are pleased to provide you with the invoice configuration options for your account. Please review the details below and let us know your preferences:

## Invoice Settings

- **Invoice Numbering:** [Sequential/Custom]
- **Billing Address Format:** [Standard/Custom]
- **Payment Terms:** [Net 30/Net 45/COD]
- **Currency:** [USD/EUR/GBP]
- **Tax Inclusion:** [Included/Excluded]

## Notification Preferences

- **Email Notifications:** [Enabled/Disabled]
- **SMS Notifications:** [Enabled/Disabled]
- **Reminders:** [Yes/No]

Please confirm your selected options by replying to this email. If you have any questions or require further assistance, do not hesitate to contact us.

Thank you for your attention.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company]  
[Contact Information]