

# Trademark Infringement Notification

**Date:** [Insert Date]

**Your Name:** [Insert Your Name]

**Your Address:** [Insert Your Address]

**Your Email:** [Insert Your Email]

**Your Phone Number:** [Insert Your Phone Number]

**Recipient Name:** [Insert Recipient Name]

**Recipient Address:** [Insert Recipient Address]

## Subject: Notification of Trademark Infringement

Dear [Recipient Name],

I am writing to formally notify you of a trademark infringement concerning the use of my registered trademark, [Insert Trademark], which is protected under applicable trademark laws.

It has come to my attention that you are using a confusingly similar mark, [Insert Infringing Mark], in connection with [Insert Description of Goods/Services]. This usage has not been authorized and is likely to cause confusion among consumers.

I request that you cease and desist from any further use of [Insert Infringing Mark] immediately. Please confirm in writing by [Insert Deadline Date] that you have discontinued the use of this mark.

Should you continue to use the infringing mark, I will be forced to take legal action to protect my rights.

Thank you for your immediate attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Company Name]