

Revised Billing Statement

Date: [Insert Date]

To: [Customer Name]

[Customer Address]

Dear [Customer Name],

We hope this message finds you well. We are writing to inform you that your billing statement has been revised. Please find the updated details below:

Revised Billing Details

Description	Original Amount	Revised Amount
[Service/Product]	[Original Amount]	[Revised Amount]
Total	[Original Total]	[Revised Total]

If you have any questions regarding the changes made, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Company Contact Information]