

Account Billing Initiation

Date: [Insert Date]

Client Name: [Client's Name]

Client Address: [Client's Address]

Dear [Client's Name],

We are pleased to inform you that your account has been successfully set up with us. This letter serves as the initiation of your billing process.

Your account details are as follows:

- Account Number: [Account Number]
- Billing Cycle: [Billing Cycle]
- Monthly Subscription Fee: [Amount]

Billing will commence on [Start Date]. Please ensure that your payment information is up-to-date to avoid any interruptions in service.

If you have any questions or require assistance, feel free to contact us at [Contact Information].

Thank you for choosing [Your Company Name]. We look forward to serving you.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Contact Information]