

Supplier Feedback Letter

Date: [Insert Date]

To: [Supplier's Name]

[Supplier's Address]

Dear [Supplier's Name],

We appreciate your participation in the public procurement process. Your efforts in submitting a proposal for [Project/Service Name] were invaluable.

We wanted to provide you with feedback regarding your submission. Overall, we were impressed with [mention any specific strengths of the proposal]. However, we identified some areas for improvement, including [mention specific weaknesses or areas for enhancement].

We encourage you to consider this feedback for future procurement opportunities. Thank you once again for your engagement in our procurement process.

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]