

Petition for Invoice History Review

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request a review of my invoice history with [Company's Name]. I believe that there may be discrepancies or errors in the invoices dated [specific dates or range of dates] that require clarification.

As a valued customer, it is important to me to ensure that all transactions are accurate and up-to-date. Therefore, I kindly ask for a comprehensive review of the invoices in question, including any supporting documentation that may be available.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]