

Invoice Payment Acknowledgement

Date: [Insert Date]

To: [Client Name]

[Client Address]

[City, State, Zip Code]

Dear [Client Name],

We are writing to acknowledge the receipt of your payment for Invoice #[Invoice Number] dated [Invoice Date]. The total amount received is [Amount Received].

Thank you for your timely payment. We appreciate your business and look forward to serving you again.

If you have any questions regarding this payment, please feel free to contact us at [Your Contact Information].

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Company Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]