

Charge Dispute Negotiation Proposal

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Recipient's Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally propose a negotiation regarding a charge dispute that has arisen on my account ([Account Number]), dated [Charge Date], for the amount of [Charge Amount].

After reviewing my records, I believe there has been an error in this charge, and I would like to discuss the details of this transaction. I believe that a resolution can be reached that is satisfactory to both parties.

In support of my position, I have included copies of relevant documents and communication that outline my perspective on the issue.

I would appreciate the opportunity to discuss this matter further at your earliest convenience. Please let me know a suitable time for us to connect, or I can be reached directly at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter, and I look forward to your prompt response.

Sincerely,

[Your Name]