

# Whistleblower Recognition Submission

Date: [Insert Date]

To: [Insert Recipient Name]

Title: [Insert Recipient Title]

Organization: [Insert Organization Name]

Address: [Insert Organization Address]

Dear [Insert Recipient Name],

I am writing to formally submit a recognition request for an individual who has demonstrated exemplary courage and integrity as a whistleblower within our organization.

The individual, [Insert Whistleblower's Name], has provided critical information regarding [briefly describe the issue, e.g., ethical misconduct, fraud] that has significantly contributed to maintaining the integrity and transparency of our workplace.

This person has acted in good faith, putting their trust in our organization's commitment to protect whistleblowers and uphold ethical standards. Their actions not only reveal a strong moral compass but also serve as an example to others in our organization.

I believe it is essential to recognize and appreciate the bravery exhibited by [Insert Whistleblower's Name] for coming forward with this vital information. It is imperative that we acknowledge their contribution and assure them that they will be safe from retaliation.

Thank you for considering this recognition request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]