

Invoice Payment Schedule Notification

Dear [Client Name],

We hope this message finds you well. We are writing to inform you of an update to your invoice payment schedule for invoice number [Invoice Number]. Please find the revised payment dates and amounts below:

Payment Due Date	Amount Due
[Due Date 1]	[Amount 1]
[Due Date 2]	[Amount 2]
[Due Date 3]	[Amount 3]

If you have any questions or concerns regarding this update, please do not hesitate to reach out to us at [Contact Information].

Thank you for your attention to this matter.

Best regards,

[Your Name]
[Your Position]
[Company Name]
[Contact Information]