

Enhanced Terms for Settling Invoices

Dear [Recipient's Name],

We hope this message finds you well. As part of our continued commitment to maintaining a strong partnership, we are pleased to introduce enhanced terms for settling invoices, effective [Start Date].

New Terms Overview

- **Payment Period:** Extended payment term of [XX] days.
- **Early Payment Discount:** [X]% discount if payment is made within [Y] days.
- **Flexible Payment Options:** Acceptance of [Credit Cards, Bank Transfers, etc.].
- **Fee Waivers:** Waiving of late fees for the first [X] occurrences.

We believe these changes will facilitate smoother transactions and improve cash flow on both sides. Please feel free to reach out if you have any questions or need further clarification.

Thank you for your continued partnership.

Sincerely,

[Your Name]
[Your Position]
[Your Company]
[Contact Information]