

Invoice Cancellation Receipt

Date: [Insert Date]

To: [Client's Name]

Address: [Client's Address]

Email: [Client's Email]

Dear [Client's Name],

We hereby acknowledge the cancellation of Invoice #[Invoice Number] issued on [Original Invoice Date].

The total amount of the invoice was [Invoice Amount]. As per your request, this invoice has been canceled and will not require payment.

If you have any questions or need further assistance, please do not hesitate to contact us.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[Your Company Email]

[Your Company Phone Number]