

Subject: Follow-up on Invoice Dispute - Service Quality Issues

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on our previous correspondence regarding the invoice #[Invoice Number] dated [Invoice Date]. We had raised concerns pertaining to the quality of services rendered, which we believe do not align with the agreed standards.

Despite our earlier discussions, we have yet to reach a resolution on this matter. We would appreciate it if you could provide an update on the status of our dispute. We value our relationship and hope to settle this matter amicably.

Thank you for your attention to this issue. I look forward to your prompt response.

Best regards,
[Your Name]
[Your Position]
[Your Company]
[Your Contact Information]