

Amended Invoice Statement

Date: [Insert Date]

To: [Project Manager's Name]

Company: [Project Manager's Company]

Address: [Project Manager's Address]

Dear [Project Manager's Name],

We hope this message finds you well. Please find attached the amended invoice statement for the project titled "[Project Title]." This revision has been made to address the previous discrepancies noted in our last correspondence.

Amended Invoice Details:

- Invoice Number: [Insert Invoice Number]
- Original Amount: [Insert Original Amount]
- Amended Amount: [Insert Amended Amount]
- Due Date: [Insert Due Date]

We appreciate your understanding and support. Should you have any questions or require further clarification, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]