

Invoice Payment Method Revision Announcement

Dear [Client's Name],

We hope this message finds you well. We are writing to inform you of an important update regarding our invoice payment methods.

Effective [Effective Date], we will be revising our payment methods to better serve you. The following changes will take place:

- [New Payment Method 1]
- [New Payment Method 2]
- [Payment Method to be Discontinued]

We encourage you to take advantage of our new payment methods and update your records accordingly. Our aim is to streamline the payment process and enhance your experience.

If you have any questions or require further assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company]