

# Invoice Pricing Dispute Letter

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally dispute the charges outlined in Invoice #[Invoice Number] dated [Invoice Date], which we received on [Date of Receipt]. Upon reviewing the invoice, I noticed that the pricing does not align with the agreed-upon rates established in our contract dated [Contract Date].

As per our agreement, the rates for [specific services/products] are clearly stated as [Agreed-upon Rate]. However, the invoice reflects a total of [Invoice Amount], which appears to be incorrect. This discrepancy of [Disputed Amount] requires clarification.

I would appreciate your prompt attention to this matter and your assistance in resolving this dispute. Please provide further details regarding the charges in question and any necessary documentation that supports this invoice.

Thank you for your cooperation, and I look forward to your swift response.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company Name]