

Invoice Pricing Dispute Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally dispute the pricing specified in Invoice #[Invoice Number] dated [Invoice Date]. Upon reviewing the invoice, I noticed discrepancies that need to be addressed.

The pricing listed in the invoice appears to be inconsistent with our agreed-upon terms outlined in our contract dated [Contract Date]. Specifically, I have identified the following issues:

- Item 1: [Description of item] - Agreed Price: [Agreed Price], Invoiced Price: [Invoiced Price]
- Item 2: [Description of item] - Agreed Price: [Agreed Price], Invoiced Price: [Invoiced Price]

I kindly request a review of these charges and an explanation for the pricing inconsistency. If necessary, I would appreciate a revised invoice reflecting the correct amounts.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]