Receipt for Invoice Payment

Date: [Insert Date] **Receipt Number:** [Insert Receipt Number] **Received From:** [Client Name] [Client Address] [City, State, Zip Code] **For Invoice Number:** [Insert Invoice Number] Payment Amount: \$[Insert Amount] **Payment Method:** [Insert Payment Method] **Description:** Payment received for services rendered. Thank you for your prompt payment. Sincerely, [Your Name] [Your Company Name] [Your Address] [City, State, Zip Code] [Your Contact Information]