

Returned Funds Notification

Dear [Recipient's Name],

We are writing to inform you that a refund has been processed for the payment made regarding Invoice #[Invoice Number].

Refund Details:

- **Invoice Number:** [Invoice Number]
- **Original Amount:** \$[Original Amount]
- **Refund Amount:** \$[Refund Amount]
- **Refund Date:** [Refund Date]

Please allow [Number of Days] business days for the funds to be credited back to your account.

If you have any questions or require further assistance, please do not hesitate to contact us at [Your Contact Information].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]