

# Reissued Invoice Notice

Dear [Recipient Name],

We hope this message finds you well. We are writing to inform you that your previous invoice has been reissued with corrected fields. Please find the details below:

## New Invoice Details

**Invoice Number:** [New Invoice Number]

**Invoice Date:** [New Invoice Date]

**Due Date:** [New Due Date]

## Corrected Fields

- **Previous Amount:** [Previous Amount]
- **Corrected Amount:** [Corrected Amount]
- **Billing Address:** [Corrected Billing Address]

We apologize for any inconvenience this may have caused and appreciate your understanding. Please ensure that the details on the reissued invoice are accurate and reflect the correct information.

If you have any questions or require further assistance, please do not hesitate to contact us.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]