

Loan Request Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Company]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request a loan of [Amount] to support my new business, [Business Name], which is set to [describe business purpose or vision]. My business plan outlines the potential for growth and profitability in [brief description of industry or market].

The funds will be used for [list specific purposes such as equipment, inventory, marketing, etc.]. I have prepared a detailed business plan, which I have attached to this letter, for your review.

I believe that with your support, [Business Name] can make a significant impact in [specific market or community]. I am committed to ensuring the success of this venture and am confident that we can meet the repayment terms comfortably.

Thank you for considering my loan request. I look forward to discussing this opportunity with you and hope to move forward together.

Sincerely,

[Your Name]

[Your Title, if applicable]