

Loan Insurance Policy Renewal Application

Date: [Insert Date]

To,

Insurance Department,
[Insurance Company Name],
[Company Address],
[City, State, ZIP Code]

Subject: Application for Renewal of Loan Insurance Policy

Dear [Insurance Manager's Name],

I, [Your Full Name], holding the policy number [Policy Number], am writing to formally request the renewal of my loan insurance policy that is set to expire on [Expiration Date].

As a policyholder, I have maintained this insurance to secure my loan obligations and fulfill my responsibilities. I hereby confirm my desire to renew the policy for another term and would appreciate details regarding the renewal process, any necessary documentation, and the premium amount.

Please find my contact details below for any correspondence:

Phone: [Your Phone Number]

Email: [Your Email Address]

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Full Name]

[Your Address]

[City, State, ZIP Code]