

Loan Restructuring Appeal Letter

Date: [Insert Date]

[Your Name]

[Your Position]

[Nonprofit Organization Name]

[Organization Address]

[City, State, Zip Code]

[Lender's Name]

[Lender's Position]

[Lender's Organization Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

Subject: Request for Loan Restructuring for [Nonprofit Organization Name]

I hope this letter finds you well. I am writing to formally request a restructuring of our current loan agreement with [Lender's Organization Name]. As you are aware, [Nonprofit Organization Name] has been dedicated to [briefly state your organization's mission and objectives].

Due to [briefly explain the reasons for financial difficulty, e.g., recent challenges, changes in funding, pandemic effects], we have faced unexpected financial constraints that have impacted our ability to meet the loan repayments as originally scheduled.

We believe that with your support, we can implement a revised payment plan that accommodates our current financial capacity. A restructuring of the loan would not only alleviate our immediate financial burden but also help us to continue fulfilling our mission and serving our community effectively.

We would greatly appreciate the opportunity to discuss this matter further and explore potential solutions together. We are committed to maintaining a transparent and cooperative relationship. Please let us know a convenient time for us to meet or speak with you.

Thank you for considering our appeal. We look forward to your favorable response.

Sincerely,

[Your Name]

[Your Position]

[Nonprofit Organization Name]

[Contact Information]