

Notice for Loan Paper Verification

Date: [Insert Date]

To,

[Recipient's Name]

[Recipient's Address]

Subject: Notice for Loan Paper Verification

Dear [Recipient's Name],

We are writing to inform you that your loan application submitted on [Insert Date] is currently under review. To proceed with the verification process, we kindly request you to provide all necessary documentation related to your loan application.

Documents required:

- Proof of identity
- Proof of income
- Bank statements
- Credit report
- Any other necessary documents

Please submit the aforementioned documents by [Insert Deadline Date]. Failure to do so may result in a delay in processing your loan application.

If you have any questions or need further clarification, do not hesitate to contact us at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[Company Contact Information]