

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Subject: Loan Documentation Verification Request

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request verification of the documentation submitted for my loan application (Loan Application Number: [Application Number]).

For your reference, I have attached copies of the relevant documents, including:

- Proof of Income
- Credit Report
- Bank Statements

Could you please confirm the receipt of these documents and provide an update on the status of my application? Your prompt attention to this matter would be greatly appreciated.

Thank you for your assistance.

Sincerely,

[Your Name]