

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

## **Subject: Request for Loan Document Assessment**

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request an assessment of the loan documents related to my application for a loan (Loan Application Number: [Loan Application Number]).

The documents were submitted on [Submission Date], and I would appreciate your timely review and feedback on the documentation provided. If there are any additional documents or information required for the assessment, please let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]