

Loan Duration Reassessment Request

Date: [Insert Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request a reassessment of the duration of my loan account #[Loan Account Number], originally initiated on [Loan Start Date].

Due to [briefly explain the reason for the reassessment request, e.g., changes in financial situation, unexpected expenses, etc.], I am seeking your assistance in reviewing the current loan terms and possibly adjusting the repayment duration.

I appreciate your consideration of my request and am willing to provide any additional information or documents needed for this reassessment.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]