

Response to Claim of Outstanding Loan Amount

Dear [Claimant's Name],

We acknowledge receipt of your claim regarding the outstanding loan amount of [Loan Amount] for the account number [Account Number]. We appreciate your patience as we review your request.

After thoroughly examining our records, we have found that the outstanding amount is indeed [Confirmed Amount]. We have also noted that this amount includes [details about interest, fees, or other charges].

If you have any documentation that may assist us further in this matter, please feel free to submit it for our review. We are committed to ensuring a fair resolution and are here to assist you in any way possible.

Thank you for your understanding. Should you have any further questions, please do not hesitate to reach out to us at [Contact Information].

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]