

# Request for Flexible Loan Repayment Options

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Loan Officer's Name]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Loan Officer's Name],

I hope this message finds you well. I am writing to discuss my current loan, account number [Account Number], and to request flexible repayment options due to [brief explanation of your situation, e.g., financial hardship, change in employment, etc.].

Given the circumstances, I would appreciate if we could explore the possibility of adjusting my repayment terms. Options I would like to consider include:

- Temporary forbearance
- Reduced monthly payments
- Extended loan term

I am committed to fulfilling my obligations and would greatly appreciate any assistance you can provide during this challenging time.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]