

# Economic Espionage Prevention Notice

Date: [Insert Date]

To: All Employees

From: [Your Company Name] Management

Subject: Prevention of Economic Espionage

---

Dear Team,

As part of our ongoing commitment to safeguarding our company's intellectual property and sensitive information, we wish to remind all employees of the importance of economic espionage prevention.

Economic espionage involves the theft of trade secrets or proprietary information through illicit means. The implications of such acts can be damaging not just to our company but also to our clients, partners, and the entire industry.

To protect our organization, please adhere to the following guidelines:

- Do not disclose confidential information to unauthorized individuals.
- Keep sensitive documents securely stored and limit access to necessary personnel.
- Be cautious when discussing company matters outside of work.
- Immediately report any suspicious activity to your supervisor or the security team.

Your cooperation is essential in maintaining the integrity and security of our business operations.

Thank you for your attention to this critical matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]