

Request for Revolving Loan Account Details

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Bank Name]

[Bank Address]

[City, State, Zip Code]

Dear [Bank Manager's Name],

I am writing to formally request the details of my revolving loan account with your bank. My account number is [Your Account Number]. I would like to request an updated statement and information regarding the current balance, interest rates, and payment terms.

Please let me know if you require any further information to process my request. I appreciate your prompt attention to this matter.

Thank you for your assistance.

Sincerely,

[Your Name]