

Request for Competitive Commercial Loan Rates

[Your Name]

[Your Position]

[Your Company]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Position]

[Lender's Company]

[Company Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to request information regarding the competitive commercial loan rates that your institution is currently offering. As we are exploring financing options for [briefly describe purpose of loan, e.g., expanding operations, purchasing equipment], we are particularly interested in understanding the terms, rates, and any associated fees.

In addition, we would be grateful if you could provide details about the application process and any requirements that may be necessary for us to qualify.

We look forward to your prompt response as we consider our options moving forward.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title]