

Loan Rate Information Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Title]

[Lender's Company]

[Company Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to request information regarding the current commercial loan rates offered by [Lender's Company]. I am considering applying for a loan and would appreciate details on your available rates, terms, and any associated fees.

Additionally, if you could provide information on the required documentation and the application process, it would be greatly appreciated.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]