

Loan Application Follow-Up

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Government Agency Name]

[Agency Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to follow up on my loan application submitted on [Submission Date] for [Purpose of Loan]. It has been [Time Elapsed] since my submission, and I have not yet received an update on the status of my application.

I would greatly appreciate any information regarding the progress of my application and any additional documents required to expedite the review process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]