

Loan Status Update Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Loan Officer's Name]

[Bank/Loan Company Name]

[Bank Address]

[City, State, Zip Code]

Dear [Loan Officer's Name],

I hope this message finds you well. I am writing to request an update on the status of my loan application (Loan Reference Number: [Insert Reference Number]). It has been [insert duration] since my application was submitted, and I would appreciate any information regarding its current status and the next steps in the process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]