

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to follow up on my recent consumer loan application submitted on [Insert Application Date]. I appreciate your consideration of my application and am eager to move forward in the process.

In reviewing my application status, I noticed that additional information is required to complete the evaluation. I would like to request clarification regarding the specific documents or details needed to expedite my application.

Thank you for your attention to this matter. I look forward to your prompt response so that I can provide the necessary information and continue the process.

Sincerely,

[Your Name]