

# Loan Rescheduling Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request a rescheduling of my loan due to a temporary reduction in my income. Unfortunately, unforeseen circumstances have led to a change in my financial situation, and I am finding it increasingly difficult to meet my current payment obligations.

My loan account number is [Insert Loan Account Number]. I have been a loyal customer and have consistently made my payments on time. I would like to discuss options for modifying the terms of my loan to better align with my current financial capabilities.

Specifically, I would like to request a temporary adjustment to my payment schedule or the possibility of a forbearance period. I believe that with some assistance, I will be able to recover from this situation and resume regular payments.

I would appreciate the opportunity to discuss this matter further at your earliest convenience. Thank you for your understanding and support during this difficult time.

Sincerely,

[Your Name]