

Loan Rescheduling Request Letter

From:

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

To:

[Lender's Name]
[Lender's Address]
[City, State, Zip Code]

Dear [Lender's Name],

I hope this letter finds you well. I am writing to formally request a rescheduling of my loan repayment terms for the educational loan I obtained on [Loan Date], with the loan number [Loan Number]. Due to unforeseen circumstances, I am currently facing financial difficulties that are affecting my ability to meet the current repayment schedule.

I am committed to repaying this loan and would greatly appreciate the opportunity to discuss alternative repayment options. Specifically, I would like to request [specific changes you are requesting, e.g., an extension of the loan term, lower monthly payments, etc.].

I believe that with a revised payment plan, I will be better positioned to manage my finances and fulfill my obligation to repay the loan. I kindly ask for your consideration of my request and am available for a discussion at your earliest convenience.

Thank you for considering my request. I look forward to your favorable response.

Sincerely,
[Your Name]