

Notice of Loan Due Date Adjustment

Date: [Insert Date]

[Borrower's Name]

[Borrower's Address]

[City, State, ZIP Code]

Dear [Borrower's Name],

We are writing to inform you that, due to [reason for adjustment], we have made a decision to adjust the due date of your loan with us. Your new due date will be [new due date].

Please ensure that your payment is submitted by this date to avoid any late fees or penalties.

If you have any questions or concerns regarding this adjustment, feel free to reach out to our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[City, State, ZIP Code]