

# Loan Adjustment Appeal Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Company Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this letter finds you well. I am writing to formally appeal the decision regarding my recent request for a loan adjustment on my account [Account Number]. I appreciate your prompt response to my initial request, but I would like to provide additional information and context that I believe warrants a reconsideration of my application.

Due to [briefly explain reason for loan adjustment request, e.g., recent financial hardships, changes in income, etc.], I am seeking a modification to better align my loan terms with my current financial situation. I believe that a revision would not only alleviate my current difficulties but also ensure my continued commitment to repay the loan in full.

I have attached relevant documents that support my appeal, including [list any documents such as income statements, budget plans, etc.]. I sincerely ask you to review these materials and take them into consideration when re-evaluating my request.

Thank you for taking the time to reconsider my appeal. I value the opportunity to maintain my loan with [Lender's Company Name] and look forward to your positive response. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Sincerely,

[Your Name]