

Loan Repayment Progress Update

Date: [Insert Date]

To: [Borrower's Name]

[Borrower's Address]

Dear [Borrower's Name],

We hope this message finds you well. We are writing to provide you with an update on your loan account repayment progress.

Loan Details:

- Loan Account Number: [Insert Account Number]
- Loan Amount: [Insert Loan Amount]
- Date of Loan Disbursement: [Insert Date]
- Installment Amount: [Insert Installment Amount]
- Total Payments Made: [Insert Number of Payments Made]
- Remaining Balance: [Insert Remaining Balance]

Your timely payments have helped in maintaining a healthy repayment record. As of today, we have received payments for the following months:

1. [Month & Year]
2. [Month & Year]
3. [Month & Year]

If you have any questions or need further assistance, please do not hesitate to reach out to us.

Thank you for your commitment to fulfilling your loan obligations.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]