

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, ZIP Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to inquire about the possibility of extending the maturity date of my loan, account number [Your Account Number]. Due to [brief explanation of your circumstances], I am seeking options that may be available to extend the repayment period.

Could you please provide me with information regarding the procedures and requirements for applying for a loan maturity date extension? Additionally, I would appreciate any details regarding any potential fees or impacts on my current payment schedule.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]