Emergency Loan Advance Rollover Request

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Lender's Name]
[Lender's Company]
[Lender's Address]
[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request a rollover for my emergency loan advance. My loan account number is [Insert Account Number]. Due to unforeseen circumstances, I am unable to meet the current repayment terms and would greatly appreciate your consideration in extending my loan period.

Since receiving the loan, I have encountered [briefly explain the situation]. I believe that with a rollover, I will be able to manage my financial obligations more effectively and ensure timely payments moving forward.

I kindly ask you to review my request and provide any necessary information regarding the rollover process and any implications it may have on my loan terms. I am committed to maintaining open communication throughout this process.

Thank you for considering my request. I look forward to hearing from you soon.

Sincerely, [Your Name]