

Business Loan Advance Rollover Request

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Position]

[Lender's Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request a rollover of our current business loan advance originally set to [Original Date]. Due to [briefly explain reason], we would greatly benefit from extending this advance.

Our business has been positively impacted by the funding, and we aim to ensure its continued growth. We believe that an extension of the advance will allow us to [mention any specific initiatives or plans].

We appreciate your understanding and support regarding this matter. Please let me know if you require any further information or documentation to facilitate this request.

Thank you for considering our request. I look forward to your response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]