

# Loan Agreement Negotiation Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Company]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to discuss our current loan agreement dated [Insert Loan Agreement Date] concerning the amount of [Insert Loan Amount].

Due to [briefly explain reason for negotiation, e.g., unforeseen financial circumstances, changes in interest rates], I would like to propose a discussion regarding the terms of our agreement to explore potential adjustments that could benefit both parties.

I believe that through negotiation, we can arrive at a more manageable arrangement. I would appreciate the opportunity to speak with you at your earliest convenience. Please let me know a suitable time for us to meet or have a call.

Thank you for your consideration. I look forward to your prompt response.

Sincerely,

[Your Name]